



THE SOLENT SCHOOLS

SOLENT INFANT SCHOOL, EVELEGH RD, PORTSMOUTH, HANTS. PO6 1DH - SOLENTINFANT@THESOLENTSCHOOLS.ORG - TEL: 023 9237 1073
SOLENT JUNIOR SCHOOL, SOLENT RD, PORTSMOUTH, HANTS. PO6 1HJ - SOLENTJUNIOR@THESOLENTSCHOOLS.ORG - TEL: 023 9237 5459

September 2019

Dear Parents / Carers

General Reminders

As we are at the beginning of the new academic year, please could we just give you a few general reminders concerning lunches, health, wellbeing and medical protocol across The Solent Schools.

We currently have children/adults in school with low/weakened immune systems and there are certain medical conditions that could severely compromise their health. Therefore we would respectfully request that you adhere to the following Government Health guidelines:

- If your child has sickness or diarrhoea, then we would advise that they are kept at home, returning to school 48 hours AFTER the last bout of illness.
- If your child is diagnosed with chicken pox, measles, flu or any other similar infectious childhood illness – that you keep your child off school and contact us immediately. We will then advise you of the Government recommended health guidelines for absence from school for your child.
- If your child is diagnosed with impetigo, please keep your child off school and contact us immediately. Your child can then return to school once the lesions have crusted and healed OR 48 hours after the onset of prescription antibiotic medication.
- Cold sores – please advise school.

If in doubt, it is always good practice to contact us.

Medication

If your child had specific medication held at school last term i.e. inhaler, epipen, allergy medication. Please can you make sure that new medication has been returned to school and signed in on the appropriate permission form if a new form is required. With any medication held at school, it is the parent's responsibility to ensure that the medication is in date and that there is a sufficient amount for their child's needs.

Any irregular medication needs to be brought into the school office by an adult and the appropriate permission for covering that week completed and signed. A new permission form will need to be completed for any subsequent weeks. Please note, medication should not come into school via the child's bookbag/bag.

Inhalers

If your child has been diagnosed with asthma, please can a named asthma pump and spacer be brought into the school office. When this is brought in, we will ask you to sign a consent form, giving staff permission to administer your child's inhaler to them. We would also kindly request that you bring a copy of your child's asthma plan into school, so that we have all the information we need in order to care for your child.

Allergies

If your child is allergic to anything, please can you visit the school office to discuss this with them. They will give you a form so that you are able to detail all symptoms and the appropriate medication. If your child has an allergy and is having a school lunch, it is important that you have also shared this information with the school lunch provider. If you require their contact details please also ask at the school office.

Lunches and snacks

As we do have a number of children in school with nut allergies, we would like to kindly remind you that pupils should not be bringing into school any nuts, nut products or any food that lists nuts in the main ingredients. This includes Nutella based products, and some cereal bars.

As mentioned above, if your child has a food allergy OR intolerance then they will need to have a special diet in place before having a school lunch. Please see the school office for the appropriate paperwork if required.

Pre-ordering or school meals

Solent Infant School – School meals can be ordered online in advance via SIMS Pay, don't hesitate to get in touch if you need help with registering. Even though your child is able to order their own lunch on a daily basis in class at registration time, we would very much prefer that all meals are pre-ordered at home as this saves a considerable amount of time in the classroom in the morning, Meals need to be ordered by the end of the Saturday for the following week at the latest.

Solent Junior School - School meals can be ordered online in advance via SIMS Pay, don't hesitate to get in touch if you need help with registering. Your child is able to order their own lunch on a daily basis in class at registration time, a full menu will be on display in all classrooms, at the front desk in the office and on the school website.

Reporting of absence

If your child is absent from school then it is the responsibility of the parent/carer to notify school of the reason.

Solent Infant School - please use the 'Report Sickness' tab on the top of the school website or alternatively ring the school office on 9237 1073 by no later than 9.15am.

Solent Junior School - please ring the school office on 9237 5459 no later than 9.00am.

Security when entering school premises

When entering either of the school premises, please make sure that you 'buzz' for entry via the school office. All visitors must then report to the school office. When entering the premises, please **DO NOT** let anyone in that is behind you, even if you recognise them. . Likewise, when leaving the building, please **DO NOT** let in anyone who is waiting. All visitors must be granted access independently by the relevant office staff. This is for Safeguarding and Health and Safety reasons.

Parking

School Car Parks

We would respectfully remind all parents/carers that the school car parks are for **STAFF ONLY** and therefore parents/carers are not permitted to park in them at any time for any reason.

Parking on the roads surrounding schools

Please can we remind you to be considerate when parking on the local roads and to not park across local residents' driveways causing an obstruction, even if it is for 5 minutes.

Money into school

If sending any monies into school, please could they be in a sealed envelope, clearly labelled with your child's name, class, what the monies are for and the amount enclosed.

Uniform

Please can you ensure that all your child's uniform is clearly labelled with their name. Any lost property left at school at the end of each term will be disposed of or given to charity.

We thank you in advance for your kind support and understanding.

Yours sincerely

Mrs C Winnicott
Bursar
Solent Infant School

Mrs T Dinsmore
Bursar
Solent Junior School